

## Christian Education Coordinator: Adult Ministry

Purpose: To work with the Christian Education Ministry Team and the Pastor in planning and implementing a ministry of learning and nurture for adults.

### Qualifications:

- \*College degree preferred
- \*Experience with Christian Education programming and curriculum preferred
- \*Proven effectiveness in writing and communication skills required
- \*Computer skills required (use of Microsoft products, preferred)
- \*Proven effectiveness as a team player required

### Job Summary:

This coordinator will work closely with the C E Ministry Team, the C E Coordinator of Children's Ministry, the Pastor and other staff members to develop effective programs for adult Sunday school, Wednesday nights, small groups, seasonal celebrations, and other special activities. Recruiting and training volunteers is an essential part of this job. This staff member will keep daytime office hours and must be willing to attend some evening meetings and activities. This job is a part-time, 25 hours a week, church staff position. Benefits are not included.

### Applications:

Applications will be accepted until the position is filled. Send your resume to [d.perry@kgpc.org](mailto:d.perry@kgpc.org) or pick up an application in the church office (340-2840).